

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

August 31, 2016

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Rinard at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: Jim Braughler, Jim Schroeder, Jennifer Hanneman and Amy Rinard.

Excused: Steve Nass

Others Present: Ben Wehmeier, County Administrator; Connie Freeberg – Paralegal II; J. Blair Ward, Corporation Counsel and Brian Lamers, Finance Director.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the open meeting law.

4. Review of Agenda

No changes.

5. Public Comment

None

6. Approval of July 20, 2016 Committee meeting minutes

Motion by Hanneman; Second by Braughler to approve the July 20, 2016 Committee meeting minutes as presented. (Ayes-All) Motion carried.

7. Approval of the August 8, 2016 County Board meeting minutes

Motion by Hanneman; Second by Schroeder to approve the August 8, 2016 County Board meeting minutes as presented. (Ayes -All) Motion Carried.

8. Communications

- Resolution “Requesting the State of Wisconsin to sustainably fund Wisconsin’s transportation system
- Jefferson County Records Retention Schedule

9. Discussion and possible action on creating a Strategic Plan Update Committee

Schroeder explained that updating the Strategic Plan was recommended by the Task Force Committee. It is also necessary to do priority based budgeting. Wehmeier said that they would like to begin implementing priority based budgeting after the ERP is in place. Schroeder is interested in using a consultant to facilitate this process. An RFP will be issued and a facilitator will be selected at the next meeting. No action taken.

10. Report on vacancy in Supervisory District 24

Schroeder said that there have been a few inquiries on the vacancy but nothing solid yet. No action taken.

11. Discussion and possible action on RFP for County Board Video Services and other options

This will be discussed at a future meeting. No action taken.

12. Discussion and possible action on WCA Transportation Resolution “Encouraging the State of Wisconsin to sustainably fund Wisconsin’s transportation system”

A resolution drafted specifically for Jefferson County was provided for review. This will be forwarded to the County Board in September.

Motion by Hanneman; Second by Braughler to support this resolution and forward it to the County Board for their consideration. (Ayes-All) Motion Carried.

13. Discussion and Possible Action on Amending the Jefferson County Records Retention Ordinance

A draft of the Records Retention Ordinance was provided for review. Ward went over the need for some of the revisions which included retaining technology records. The committee supports the changes. Ward will submit it to the State Records Board for their review.

Motion by Schroeder; Second by Braugher to submit to the Records Retention Ordinance to the State Records Board for their review. (Aye-All) Motion carried.

14. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- a. St. Croix Resolution “Support “Just Fix It” for Statewide Road Maintenance”

A copy of the resolution was provided for review. No action taken.

- b. Richland County Resolution “Opposing the UW Cooperative Extension Reorganization Plan

A copy of the resolution was provided for review. No action taken.

- c. Wisconsin Counties Association Resolution “In Support of Increased Funding in the Children and Family Aids Allocation”

A copy of the resolution was provided for review. This will go to the Human Services Board at their next meeting.

Motion by Schroeder; Second by Hanneman to support this resolution and forward to County Board for their consideration. (Ayes-All) Motion Carried

15. Discussion and possible action on Wisconsin Counties Association (WCA) Resolutions

Copies of the resolutions were provided for review.

- a. Resolution 1 – Supporting Amendment of State Legislation to Eliminate Restrictions on Transfer of Ownership of Municipal Dams

The committee supports this resolution. No action taken.

- b. Resolution 2 – Supporting Wisconsin Senate Bill 340 and Wisconsin Assembly Bill 515, Relating to Recycling Grants for Local Governments and Making an Appropriation

This resolution is postponed indefinitely. No action taken.

- c. Resolution 3 – Opposing Proposed Changes to Wisconsin Shoreland Zoning Standards as Outlined in the State of Wisconsin 2015-2017 Budget Bill

The committee supports this resolution. No action taken.

- d. Resolution 4 – Repealing Statutory Provisions Enacted in the State of Wisconsin 2015-2017 Budget Concerning Shoreland Zoning Standards (Sections 1922am-1922L of 2015 Wisconsin Act 55

The committee supports this resolution. No action taken.

- e. Resolution 5 – Local Control of Shoreland Zoning by Counties

The committee supports this resolution. No action taken.

- f. Resolution 6 – Gaining More Control from the State Legislature to Provide Authority for Counties to Safeguard their Water Resources

The committee supports this resolution. No action taken.

- g. Resolution 7 – Requesting the Legislature Discontinue the Practice of Putting Forth and Fast-Tracking Piecemeal Bills Regarding Planning, Zoning and Land Use

The committee supports this resolution. No action taken.

- h. Resolution 8 – Recommendation as to Legislation that Impacts Planning, Zoning and Land Use Laws

This resolution was postponed. No action taken.

- i. Resolution 9 – Supporting Proposed Legislation Relating to Declarations of Domestic Partnership and Marriage Licenses
This resolution was postponed. No action taken.
- j. Resolution 10 – Funding from State Legislation to Strengthen Bayfield County’s Broadband System
The committee supports this resolution with a language revision to include the State Wisconsin instead of the specific county. No action taken.
- k. Resolution 11 – Opposing the UW-Extension Reorganization Plan
This resolution was postponed. No action taken.
- l. Resolution 12 – Opposing the UW-Cooperative Extension Reorganization Plan
This resolution was postponed. No action taken.
- m. Resolution 13 – Supporting a Change in State Law to allow Individual Counties to Make County Civilian Correctional Officers Protective Status Under the Wisconsin Retirement System
This resolution was postponed. No action taken.
- n. Resolution 14 – Urging the State Legislature to Pass Legislation to Transfer Jurisdiction of 17-Year-Old Delinquent Offenders Back into the Juvenile Justice System from the Adult Corrections System
The committee supports this resolution. No action taken.
- o. Resolution 15 – Opposing the Proposed Changes to Wisconsin’s Current Long-Term Care System – family Care, IRIS, Partnership and Aging & Disability Resource Centers
The committee supports this resolution. No action taken.
- p. Resolution 16 – Requesting a Delay in the Joint Finance Committee Adoption of Family Care / IRIS 2.0 Concept Paper
This resolution was postponed. No action taken.
- q. Resolution 17 – Opposing Legislation Which Would Give Community-Based Residential Facilities the Ability to Administer Psychotropic Medications
This resolution was postponed. No action taken.
- r. Resolution 18 – Opposing Legislation Affecting Child Welfare Practice
The committee supports this resolution. No action taken.
- s. Resolution 19 – Opposing Proposed Legislation Prohibiting Any Employer, Including State and Local Governments, from Demoting, Suspending, Discharging, or Otherwise Discriminating Against and Employee or Contractor, Intern or Volunteer, for Refusing to be Vaccinated Against Seasonal Influenza
The committee supports this resolution. No action taken.
- t. Resolution 20 – Requesting the State of Wisconsin Fund a Study on the Impact of Industrial Wind Turbines on Human Health
The committee supports this resolution. No action taken.
- u. Resolution 21 – Urging the State Legislature to Include Fourth Time OWI Offenders in 2009 Wisconsin act 100 Funding
The committee supports this resolution. No action taken.
- v. Resolution 22 – Opposing Expansion to the Subpoena Process as Proposed in Wisconsin Assembly Bill 90
The committee supports this resolution. No action taken.
- w. Resolution 23 – Opposing any Legislation Expanding the Subpoena Process
The committee supports this resolution. No action taken.
- x. Resolution 24 – Legislative Funding to Assist Counties in Strengthening Their 911 Systems
The committee supports this resolution. No action taken.

- y. Resolution 25 – Opposing LRB-2148 / 1 Changing the Way Property is Forfeited After Being Seized in Relation to a Crime
The committee supports this resolution. No action taken.
- z. Resolution 26 – Requesting the Governor and State Legislature Provide an Exemption in Wis. Stat. §66.0602 from the State-Imposed Property Tax Levy Limits for the Cost of Economic Development Programs for all Counties, Cities, Villages and Towns
The committee supports this resolution. No action taken.
- aa. Resolution 27 – Opposing Any Attempt by the State Legislature to Eliminate Computer Aid Payments and the Personal Property Tax
The committee supports this resolution. No action taken.
- bb. Resolution 28 – Supporting a County Option Relating to Highway Committee / Commissioner Duties and Powers
This resolution was referred to the Board of Directors. No action taken.
- cc. Resolution 29 – Supporting Public Funding to Maintain and Improve the Great Lakes Forests Log Car Fleet
This resolution was referred to the Board of Directors. No action taken.
- dd. Resolution 30 – Requesting State Action to Provide More Transportation Funding
The committee supports this resolution. No action taken.
- ee. Resolution 31 – Urging the Governor and Legislature to Agree Upon a Sustainable solution for the State Transportation Fund
The committee supports this resolution. No action taken.
- ff. Resolution 32 – Supporting the Provision of Adequate Resources to Support County Land Conservation and Cost-Sharing for Farmers and Other Land Users
The committee supports this resolution. No action taken.
- gg. Resolution 33 – Opposing SB 21 and AB 21 as it Relates to Repealing Wisconsin Statutes 145.245, Wisconsin Fund Program
The committee supports this resolution. No action taken.
- hh. Resolution 34 – Urging the State Legislature to Wait Until Local Governments Provide Their Numbers, Wards and District Information Before Redistricting and to Use Local Boundaries to Create State Districts
The committee supports this resolution. No action taken.
- ii. Resolution 35 – Urging the State of Wisconsin to Support Funding for Communicable Disease Control for Population Health
The committee supports this resolution. No action taken.
- jj. Resolution 36 – Urging the Wisconsin Legislature to Return Non-Violent 17-Year-Old Offenders to the Juvenile Justice System and Provide Funding for the Same
The committee supports this resolution. No action taken.

16. Discussion and possible action on Task Force assignments – County Board Committee and work flow process (Braugher, Nass, Frank)

Braugher said that the work group is compiling data regarding committee structures from similar counties. No action taken.

17. Financial Reports (June & July)

- b. Clerk of Courts
- c. Corporation Counsel
- d. County Administrator
- e. County Board
- f. County Clerk
- g. Register of Deeds

Financial Reports were not available for review. No action taken.

18. County Administrator's monthly report

Wehmeier gave a verbal report. Highlights included: Interviews for JCEDC Director, non for profit meetings with Corporation Counsel, 2017 budget reviews with departments, attended a priority based budget conference, UW Extension weekly meetings including a Town Hall meeting with county executives, administrators and the chancellor, planning a manufacturing event at Milford Hills, Maranatha Breakfast Business meeting, spoke at Partnership Bank Board of Directors and Fort Rotary meeting, attended an event at Opportunities, Inc., Fair Park meetings and Brew With a View. No action taken.

19. Discussion and possible action on tentative future meeting schedule and agenda items – (September 28, 2016, October 26, 2016)

- Approval of August 31, 2016 Administration & Rules Committee meeting minutes
- Approval of September 13, 2016 County Board meeting minutes
- Task Force Assignments - County Board Committee and work flow process (Frank, Braughler, Nass)
- RFP for Facilitator of Strategic Plan Update
- Discussion and possible action on Fair Park Committee structure
- Report on WCA Conference

20. Adjourn

Motion made by Braughler; Second by Hanneman to adjourn at 10:10 a.m. (Ayes-All) Motion Carried.